



IMAP Configuration for Mozilla/Netscape on Windows and UNIX/Linux

Before you can set up you e-mail account properly, make sure you have the following information available:

- Your first and last name
- Your windows user name
- Your windows password
- Your e-mail address

See the configuration example below for *Hans Muster, muster_h, hans.muster@psi.ch*

Address Autocompletion

Address Autocompletion via PSI Directory Service **Edit / Preferences /** Category Mail & Newsgroups / Addressing

This part is very important and prepares the settings for the global LDAP service. Therefore choose the additional Directory Server functionality below Address Autocompletion.



- Click the button [Edit Directories...]
- Configure the settings for the PSI Address Book. This will enable the mail composer to find and automatically complete PSI mail addresses. The hostname of this address book is *d.psi.ch*.
- In the dialog box LDAP Directory Servers click the button [Add].
- Fill in the fields as shown in the figure below.

Name:	PSI Address Book]
Hostname:	d.psi.ch]
Base DN:	ou=psi,dc=d,dc=psi,dc=ch	Eind
Port number:	636	
Bind DN:]

• After 3 clicks on [OK] you have finished the LDAP settings.

Configure your personal mail account

- Start the mail client and choose in the menu **Window** the entry **Mail & News**groups.
- In the menu **Edit** choose the entry **Mail & Newsgroups Account Settings...** / Outgoing Server
- Please configure your PSI Outgoing Server (SMTP) as shown. Enter mail.psi.ch as Server Name without name and password. In the field Use secure connection (SSL) use the option No.

Local Folders on U:	Outaoina Server (SMTP) Settinas
Outgoing Server (SMTP)	
	Only one outgoing server (SMTP) needs to be specified, even if you have several mail accounts. Enter the name of the server for outgoing messages.
	Server Name: mail.psi.ch Port: 25 Default: 25 Use name and password User Name:
	Use secure connection: No O TLS, if available O TLS O SSL

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1. Create a new account (proceed at 2. for an existing account)

- Click on the button [Add Account].
- Select the option Email account and click on [Next].
- Enter your full name and your e-mail address. Click on [Next].

	Your Name:	Hans Muster	
	Enter your email ac (for example, "use	Enter your email address. This is the address others will use to send email to you for example, "user@example.net").	
	Email Address:	hans.muster@psi.ch	
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• Select IMAP and enter the Incoming Server mail.psi.ch Click on [Next].

Select the type of incoming s	erver you are using.
C POP 💿 IMAP	
Enter the name of your incon Incoming <u>S</u> erver: mail.p	ing server (for example, "mail.example.net"). si.ch

• Enter your Windows domain user name for Incoming User Name and click on [Next].

Enter the incoming user name given to you by your email provider (for example, "jsmith").
Incoming User Name: muster_h
Enter the outgoing user name given to you by your email provider (this is typically the same as your incoming user name).

• The field Account Name can be any string you like (e.g. PSI Mail Account).

Enter the name by	which you would like to refer to this account (for example,
"Work Account", "H	ome Account" or "News Account").
<u>A</u> ccount Name:	PSI Mail Account

• Click on [Next] and then on [Finish].

2. Change Settings of your Mail Account

- Edit / Mail & Newsgroups Account Settings... / Category Server Settings
- The field Server Name must contain mail.psi.ch and the field User Name your Windows Account Name (e.g. muster_h). Please correct that, if not.
- Check option Use secure connection (SSL).

• Make sure, the options Clean Up ("Expunge") Inbox on Exit and Empty Trash on Exit are active.

tings
Server Settings
Server Type: IMAP Mail Server Server Name: mail.psi.ch Port: 993 Default: 993 User Name: muster_h Server Settings Image: Server Settings

Subscribed folders

To see all folders belonging to your mailbox, you have to set the proper option.

- In the category Server Settings click in the right window on the button [Advanced].
- Deactivate the option Show only subscribed folders and confirm the setting with a click on [OK].

A	dvance	ed Account Settings	x
	SMTP	IMAP	
	IMAP	server <u>d</u> irectory:	
		show only subscribed folders	
	🗹 S	erver supports folders that contain sub-folders and messages	
	ν.	Jse IDLE command if the server supports it	

Local folders

Local Folders should be located on your windows user drive. That way it gets regularly backed up and you cannot lose the folder, when your PC is reinstalled.

- Choose the entry Local Folders and enter in the field Account Name, if you wish, a different name for that folder (e.g. Local Folders on U:).
- Enter a path in the field Local directory, where the local folders will be located (e.g. *U:\Settings\mozilla*). Confirm your setting with click on [OK].

PSI Mail Account	Account Settings
-Server Settings	
Copies & Folders	The following is a special account. There are no identities associated with it.
-Composition & Addressing	Account Name: Local Folders on U:
Offline & Disk Space	
-Return Receipts	Local directory:
Security	U:\Settings\mozilla Browse
Local Folders on U:	
Outgoing Server (SMTP)	